

Morgantown Municipal Bicycle Board

Meeting Minutes

May 3, 2013

Public Safety Building

OPEN ACTION ITEMS:

Due date	Responsibility	Action Item
6/6/13	Gunnar	197. Reconvene former BB workgroup to look at previous bike map to help Jing in his mapping project
6/6/13	Andrew	210. ask Colin to send a report from the singletrack project if he cannot make the May meeting
6/6/13	Damien	212. Send map of BFC sign placements to the entire BB
6/6/13	Chip	216. Chip, Frank, Gunnar will reconvene parking committee to place one remaining bike loop.
6/6/13	Damien, Frank	217. Send Traci the electronic copy of the bike card and find out how many we have left.
6/6/13	Traci	218. Find out exactly what WVU is doing for Bike to Work Day and will let BB know how it can help.
6/6/13	Damien	219. Contact Nancy Ganz to ask to see sign specs for the Suncrest neighborhood signs so that both the BB and DOH can review them.
6/6/13	Frank	220. Send BB a list of what BB positions currently need to be filled.

Meeting Minutes:

Agenda Item 1 (Schmooze time)

The May 2013 monthly meeting of the Morgantown Municipal Bicycle Board (BB) was called to order at 6:35 p.m. at the Public Safety Building by Vice Chair Gunnar Shogren with the following members attending:

- Present: Traci Knabenshue, Frank Gmeindl, Marilyn Newcome, Alice Vernon, Jonathan Rosenbaum, Emily Vasile, Gunnar Shogren, Damien Davis
- Absent: Chet Parsons, Andrew Walker, Colin Dierman, Butch Graber, Derek Springston, Chip Wamsley, Jing Zhang

Agenda Item 2 (Agenda)

The agenda was approved with no changes.

Agenda Item 3 (Minutes of Last Meeting)

The minutes from the April meeting were approved with the request to add the attendance chart back in at the end of the minutes.

Agenda Item 4 (Action Items)

- 197. Open.
- 201. Closed, but new item 219 was opened and is related to it.
- 205. Closed. Gunnar and Frank's location was not approved and 2 of the loops will instead be installed by the public safety building stairs off of Walnut Street.
- 209. Closed. Frank followed up with Spring Spectacular planning group and they okay'd it. Sens. Manchin and McKinley declined. He's not sure what happened with Capito.
- 210. Open.
- 211. Closed. Frank, Bill Austin, Christiaan Abildso, and Jeff Mikorski sat in on this webinar together. This group made a list of funding sources for a list of projects we may want to 'go for' and sent it to Bill Austin. Frank will see what comes of the list.
- 212. Closed. Damien sent a map of installed, waiting –to-be-installed, and denied locations.
- 213. Closed. After the last BB meeting, Jim Manila was voted off city council. BB will wait to move forward with new council members.
- 214. Closed. Traci did not contact Than, but got approval from WVU Transportation and Parking to print some pocket-fold bike pamphlets.
- 215. Closed. Emily and Chip took over the bike friendly business (bfb) project and are developing criteria. Damien has been communicating with Walgreens. More discussion on this topic in Project Report #12/Agenda Item 7.

Agenda Item 5 (Ripe Banana Issues)

Traci brought up possibly posting BB minutes on the website and discussion ensued about agendas, read-aheads, and minutes. Minutes are supposed to be posted on the city's website, but posting is behind.

Agenda Item 6 (Project Reports)

#1-Bike racks at schools: Jonathan says comb rack is at Suncrest Middle. It's there but it's not pretty

#9- Represent BB on WV Connecting Communities: Frank says WVCC had its first annual meeting in Charleston- Ella Beling, Don Spencer, Bill Austin, and Frank joined by phone in Morgantown. The group finalized by laws. The lobbyist didn't bring his notes about why HB3021 was defeated and told Frank he'd talk to him later, but it was a good meeting to get the organization moving and Christiaan Abildso was named to the board.

#10-Morgantown Transit and Bike Map: Frank reports that Jing has been working on the LRTP and is probably swamped with that.



#12/Agenda Item 7-Get major employers rated as bicycle friendly businesses: Emily reports that Damien, Chip, Susan Sullivan and she met last week to discuss ideas for bfb criteria. She states it would be an annual program with nominations in April and October. Each designation would last for two years. The BB logo with bfb and a separate sticker with the years of designation will be designed for the businesses' windows and doors. A Survey Monkey form will be created for nominations and entries would be reviewed by BB members, and in future years we could add levels to the designation. The group that met looked at examples from other cities. Gunnar asks if the bike friendly activities should be benefits to employees or to the customers. Emily explains that it can be either as the strategy right now is to get it going and then get stricter on criteria if there is more interest. Traci suggests accepting nominations on a rolling basis and to open it to businesses who sponsor bike events as well. A discussion follows about who should award the first designation to Walgreens--mayor or the city manager or the BB? Consensus is it should be a city official.

#19- Moving the bicycle plan forward: Franks says he had some strong words for the commission at May 2nd's traffic commission meeting. Frank made a plea about moving the plan forward and brought up the Mon Blvd project, which was started in July 2007. Shared lane markings were recommended at 92 locations and funding was established and sat unused for 2 years; the city dropped the ball on it. Frank thanked Damien for his help on bfc stuff during the meeting. Discussion continues on how to move the plan, and Traci mentions that we should go to the first meeting of new council and Frank agrees.

Agenda Item 7 (Criteria for Bicycling Friendly Business Designation)

See Project #12.

Agenda Item 8 (Bike Board Openings)

Action item 220 was created so BB can review open positions at next meeting.

Agenda Item 9 (Review Meeting)

Thanks to Marilyn for bringing cookies.

Vice Chairman Shogren adjourned the meeting at 8:10 pm. The next meeting is planned for Thursday, June 6th at 6:30 pm.

Minutes respectfully submitted this date by Traci Knabenshue, 6/4/13.



Attendance:

	Feb-12	Mar-12	Apr-12	May-12	Jun, July, Aug-12	Sept-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	March-13	Apr-13	May-13
Dierman, Colin	X	X		X			X	X		X				
Gmeindl, Frank	X	X		X		X	X	X	X	X		X	X	X
Graber, Butch	X	X		X		X		X	X	X		X		
Knabenshue, Traci				X		X	X	X	X			X	X	X
Newcome, Marilyn	X	X		X		X	X			X		X	X	X
Parsons, Chet	X	X		X										
Rosenbaum, Jonathan	X	X				X	X	X	X	X		X	X	X
Shogren, gunnar	X	X		X			X	X	X	X		X	X	X
Springston, Derek		X					X			X		X	X	
Vasile, Emily												X	X	X
Vernon, Alice		X							X					X
Walker, Andrew		X		X			X		X	X		X	X	
Wamsley, Chip	X	X		X		X	X	X	X	X		X	X	
Zhang, Jing												X	X	

X=Present

Blank = Absent